



# QuickShip Program Terms

Effective January 2018

High quality expectations are essential for any successful business, despite tight project schedules. The QuickShip program enables you to keep ahead of expectations. We help enhance your competitive edge, ensuring you can start installation more quickly than you thought possible. We can ship within 10 business days of your QuickShip order, depending upon the selection. QuickShip fast-tracks some of our most coveted products. For more information on what products are available for this program, please see the product page in our catalog or on our website.

#### QUICKSHIP POLICY:

1. "QuickShip" must be clearly listed on PO.
2. QuickShip items must be on Separate Purchase Order.
3. QuickShip orders must be received with complete and correct catalog numbers.
4. Variant request will not qualify for QuickShip program.
5. Limited Order Quantity:
  - Recessed luminaires: 25 pieces
  - Surface mounted luminaires: 25 pieces
  - Linear fixtures: 25 pieces
6. QuickShip shipping lead times:
  - Recessed luminaires: 10 days
  - Surface mounted luminaires: 10 days
  - Linear fixtures: 10 days

**QS** 10 Business Day QuickShip items

**All ship dates of 10-day lead times do not include weekends or holidays.**

7. QuickShip orders must be received before 2 pm. After 2 pm, shipping will be based on the next business day.
8. Quick Ship orders are based on Standard BASO terms for payment
9. Change order of any type will affect shipping times.
10. Partial shipments may be required based on current factory inventory